



Franch
Community
Primary
School

Nursery

General Parent Information



Childcare
Choices

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Our Philosophy



Franché Community Primary School and TOTs@Franché provide high quality childcare for children from 3 months old. We are passionate about early years childcare and education and provide a stimulating atmosphere to encourage your child's development.



We believe that children learn through play, varied opportunities, purposeful high quality interactions, good role models, positive relationships and quality teaching. These concepts form the core of our ethos.

We recognise the importance of every child's Personal, Social and Emotional development and we will ensure secure foundations are built in this area through praise, guidance and encouragement. Children will be encouraged to develop respect, learn to share and learn to be kind, fair and develop good manners.

At our Pre-school Nursery your child's day will be filled with lots of opportunities to have fun, learn, play, laugh, relax and grow. We recognise that every child is an individual and strive to meet your child's needs while allowing them to build confidence and develop at their own pace.

Above all, our main purpose is to provide love, security and happiness in a secure and friendly environment that stimulates children's learning and development. We aim to ensure that all parents feel relaxed and at ease when leaving their child.

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Information for parents

The first steps ...



Beginning Nursery is the first step in a child's school life and a highly important decision for many parents. At Franche Community Primary School Nursery we pride ourselves on delivering the best possible care and education for your child and strive to create independent and confident learners.

We understand that all children beginning Nursery will have had many different experiences and will have developed a variety of interests and skills. We deliver a well planned and resourced curriculum that enables us to enhance and develop the children's existing skills as well as challenge them with new learning experiences.



When families and their children join the Nursery they become part of the Family of Franche Primary School and are encouraged to join in with all aspects of school life. As a whole school we endeavour to encourage independence and develop life long skills, that enable children to reach their full potential.

"Children in the early years make a positive start to school life."

OFSTED 2025

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Information for parents

Settling in ...



Our settling in process begins with a welcome meeting for all new parents. At this meeting parents are given the opportunity to meet the staff, look around the setting, ask questions, complete any relevant paper work and organise a start date.

As part of the transition into Nursery we offer parents the opportunity to have a home visit before their child begins. These are arranged during our welcome meeting and are a wonderful opportunity to form early but essential links between the staff, the children and you as parents/carers. During the home visit two members of our team will come out to see the children in their natural home environment where they feel safe and confident. This enables the children to become familiar with some of the Nursery team in a place that is secure to them. It also allows parents time to talk with the staff in a relaxed and informal manner.



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Information for parents

Settling in ...



The Nursery team endeavour to make transition as seamless as possible for your child, and you as parents are welcome to bring your child into the setting to show them around and talk to the staff. This can be arranged by contacting the school office.

If your child attends our 0-3 Tots unit we work very closely with the staff to organise taster sessions for your children prior to their move into the pre-school Nursery. We also have meetings with your child's current key worker for them to share key information to support your child's transition, learning and development.

External and internal children will have stay and play sessions where they can come into Nursery to meet the staff and explore their new Nursery environment. If your child currently attends another setting we will contact them prior to your child's start date.

To assist the children in joining us happily, on their first week we have a soft open, allowing children to arrive between 8.30-9.00am



During the first half term every child in pre school is allocated a Key Person who forms a close relationship with the child and their family. They will support the development of next steps alongside the class teacher and act as a specific point of contact for par-

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Information for parents

All about us ...



Pre-School at Franche consists of two engaging and well-resourced departments. The main nursery consists of three rooms, two of which are used in a free flow environment to create one larger room and one that provides a quiet space for focused adult-led activities, planned key worker activities and speech and language interventions. These areas are accessed by children in the year before they will be going to Reception. The children in this room are split into two family groups (squirrels and hedgehogs) which are both made up of 3 key worker groups.



During the day your child has many opportunities for self-initiated play along with some short adult directed teaching sessions. Throughout the week the children also spend time with their Key Person groups, taking part in topic based activities as well as specific activities linked to individual children's next steps. All adult led activities and enhancements are planned using the children's prior knowledge and the expectations of the Early Years Foundation Stage.

"The outdoor and indoor environments are well resourced to promote children's physical and social skills well."

OFSTED 2025

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Information for parents

All about us ...

The curriculum is delivered through both the indoor and outdoor learning environments. As part of the curriculum we have weekly forest school sessions which are led by qualified Forest School Leaders.



We also offer PE sessions with a PE specialist which can include both indoor and outdoor sessions and weekly music sessions. The day of these sessions vary from term to term to enable all children to access this provision

Being part of such a vibrant and well resourced school gives our Nursery children excellent opportunities to use it's many facilities. These include our expansive outdoor space, onsite swimming pool and wonderful school library.



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Information for parents

What funding is available?

If you are a working family you may be entitled to 30 hours free childcare. You must check which criteria you meet by going on to www.childcarechoices.gov.uk In order to ensure children receive their funding correctly pre-school / Nursery have three intakes. The table below indicates when your child will be able to begin accessing their funding.

Child's 3 rd birthday falls between:	Funding begins	Month
1 st April- 31 st August	Autumn term	September
1 st September- 31 st December	Spring term	January
1 st January- 31 st March	Summer term	April

Please contact the school office for a session booking form which outlines sessions that can be booked and when funding can be accessed.



Parents are also welcome to book into the Nursery for extra hours within the school day and through our Wraparound scheme. This enables children to be on-site from 7:30am until 5:30pm.

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Information for parents

Who's who?



Mrs Dixon, Headteacher

Miss Minogue, Assistant Headteacher for EYFS and Deputy Designated Safeguarding Lead

Mrs Gudger Nursery Teacher and Year Band Leader

Miss Cox, Nursery Manager and Deputy Designated Safeguarding Lead

Mrs Akerman, Designated Safeguarding Lead

Mrs Wilson and Mrs Mclean, SENDCOs

Miss Evans, Teaching Assistant

Mrs Lewis, Teaching Assistant

Miss Drysdale, Teaching Assistant

Mrs Stanway, Teaching Assistant

Miss Jones, Teaching Assistant

Miss Carter, Teaching Assistant

Miss Cartwright, Teaching Assistant

Dan Gauden, Forest School Leader

Jodie Danks, Forest School Leader

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Information for parents

Looking good!



In Nursery school uniform is optional. Should you decide to send your child in our school uniform please note that the items that state logo can be plain, the logo on our uniform is optional and not a requirement.

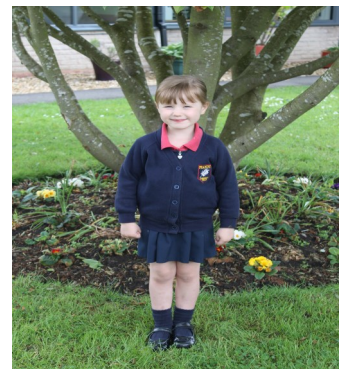
Boys

- A red polo t-shirt with school logo
- A navy jumper or sweatshirt with school logo
- Grey or navy school trousers
- Black sensible shoes
- A navy school coat (optional)



Girls

- A red polo t-shirt with school logo
- A navy jumper or cardigan with school logo
- Navy or grey skirt/pinafore/trousers
- Black sensible shoes
- White socks
- Grey, navy or white socks
- A navy school coat (optional)



Summer uniform

As we enter the summer term, your child is welcome to wear the school summer uniform. This consists of a light blue, checked summer dress for the girls and shirt and grey or navy shorts for the boys.

Forest School

On the day your child has forest school they will come into school in their school uniform. We ask all parents, if possible, to bring in a pair of wellies and waterproofs to go over their uniform. Separate top and bottoms is easier for the children to manage if they need the toilet.

P.E

The Nursery children do not require a P.E. kit as for these sessions they only remove their shoes and socks.

Uniform Suppliers List can be found on our website

<https://www.francheprimary.co.uk>

Please name ALL items of clothing.

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Information for parents

Food glorious food ...



As a 'Food for Life' school we pride ourselves on offering healthy snacks. Throughout the day, the children are offered a healthy snack. We provide a wide range of different types of food to encourage them to try new things. Fruit is on offer everyday.

To assist us in providing snack, we ask that all parents make a contribution of £1 per week. We also cook regularly with the children and this contribution assists us with buying ingredients. Should your child have any food allergies/ intolerances please inform the Nursery staff.

All children are entitled to free school milk within Nursery and are able to help themselves to this on a daily basis.

All children are required to bring a suitable drink container to school everyday. The children should be able to use these independently and it must be sealable and clearly labelled with their name. We ask that children do not bring in fizzy drinks and pure fruit juice.



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Food glorious food ...



Lunch

Nursery lunch is available daily and can be pre booked through Arbor (online booking system)

Hot dinners are freshly prepared from our onsite school kitchen. The school hot lunches consist of a main course and pudding and are cooked using locally sourced produce.



Children can choose to bring in a packed lunch from home. We encourage all parents to provide healthy food options in their child's lunch box and do not to include any sweets or anything containing nuts.

Lunchtimes are run by Nursery staff and lunch time supervisors. If your child is currently with us in Tots your child will already be familiar with this space as both Tots and Pre-school share the lower school annex at lunchtime.

Lunchtime is also a fantastic learning opportunity. We encourage the children, when their ready to use the cutlery to cut up their food independently. Attending over the lunch period in Nursery also prepares the children for lunchtime when the children eventually transition into Reception.

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Information for parents

The Curriculum



The Early Years Foundation Stage Curriculum is made up of three Prime Areas of Learning and Development and four Specific Areas of Learning and Development. All seven areas are connected to one another and enable children to develop skills, knowledge and experiences that form the foundations of future learning. The Early Years curriculum enables children's learning to occur as an outcome of their individual interests and abilities.

When children join us in Pre-school we initially prioritise the three prime areas as they form the foundational building blocks for all future learning and development.

The three Prime Areas of Learning and Development are:

Personal, Social and Emotional Development

Through this area of the curriculum children are provided with learning opportunities and experiences to enable them to develop a positive sense of themselves and others. They will be encouraged to build positive relationships with staff and their peers, play cooperatively and show respect for others and their feelings, develop social skills and a positive attitude towards learning. The children will also develop independence skills in relation to their personal care and self development, thinking and learning for themselves. Throughout their time in Nursery they will supported to develop their confidence to try new activities, showing resilience when faced with challenge.

Physical Development

Physical Development helps children build confidence in what their body can do and enabling them to understand the importance of being healthy and active throughout their lives. They will be encouraged to develop their gross (large) and fine (small) motor skills by moving in a variety of ways, as well as using a range of small and large equipment or tools in different situations, showing imagination, control and an awareness of safety. The children will also develop an awareness of how exercise affects their bodies and what this feels like.



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Communication and Language

Communication and Language focuses on three areas: listening and attention, understanding and speaking. Staff will encourage children to develop the skills and confidence when speaking, listening and communicating effectively with others. The setting provides a language rich environment, encouraging children to learn and use new vocabulary and communicate together through shared play, for example in the role play area. Language is woven through all areas of our timetable. Staff encourage children to share their thoughts and express themselves effectively by connecting ideas, being confident to talk about things that have happened at school and at home one to one and in small groups.

The four Specific Areas of Learning and Development are:

Literacy

This area of the curriculum children will develop an understanding and enjoyment of stories, books and rhymes, recognising that print carries meaning. Initially the focus is developing listening and attention skills to help children start to differentiate between different sounds. Throughout your child's time in Nursery we will focus on hearing initial sounds and sounds within words to support oral blending.

Writing also plays an important part in this area of learning. Children gain an understanding of the relationship between the spoken and written words.

In Nursery this is called mark making, where children put meaning to the marks they make.



""Staff help children build their communication and language skills securely."

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Mathematics

The nursery math curriculum focuses on learning through play, songs and using physical objects. In Early Years children's mathematical development is accessed through two aspects; Number and Numerical Pattern. Through these different aspects the children will be supported in recognising and representing numbers to 5 and 10, reciting numbers, 1 to 1 correspondence and comparing numbers and amounts.

Through everyday play and exploration children will also develop an understanding of and build up a vocabulary of everyday language in relation to size, weight, capacity, position, distance and time.



Understanding the World

It is important that children are supported in developing the knowledge, skills and understanding that help them to make sense of the world around them. It is through this aspect of the curriculum that children will learn about themselves, their family, friends and their community. The children will also begin to find out about time in relation to past and present events in their own lives and those of people close to them. They will have the opportunity to learn about and talk about a variety of different cultures and the natural world around them, both within their local area and further afield. Children will begin to understand that everyone has different likes and dislikes and that they must respect this just as other people will respect them.

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The Curriculum

Expressive Arts and Design

Creativity involves children initiating their own learning and taking controlled risks, making connections, choices and decisions. The children will be provided with opportunities to explore equipment and their surroundings and will be encouraged to share their thoughts, ideas and feelings with both the adults in the setting and their peers.



It is essential that children are given time to become absorbed in the activities/ equipment on offer and to explore their own ideas using a variety of materials, tools and techniques, experimenting with colour, design, texture, form and function.



Creativity takes many forms and including art, music, movement, dance, imaginative and role play activities, design and technology, ICT and construction.



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Looking at progress ...



The staff in our setting pride themselves on building strong relationships with the children in our care. Their knowledge of the children, enables them to make informal observations on their learning and assess their progress. Informal observations are carried out on a daily basis through observing children in play, having discussions with them during learning opportunities and during small focused times. These informal observations enable the staff to assess where the children are in their learning and development and plan future activities around their next steps. All successes, no matter how small are celebrated and shared with parents during their daily handover.

Occasionally there are more formal assessments carried out. These are completed in a relaxed manner and are often play based. These are used to highlight more specific individual targets and areas for development. Progress is shared with parents at parents evenings and targets are shared during the year. This helps parents to support their child's learning at home.

We appreciate and value parents input into their child's learning. We encourage parents/carers to upload observations of their child onto their child's online learning journey via Nursery in a box. We also provide 'proud clouds' for parents/carers to share children's personal and academic achievements at home e.g riding a bike, counting to 10, taking part in a dance show.



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We are fully inclusive ...



At Franche Community Primary School Nursery we pride ourselves on being fully inclusive and ensure that we cater for each child's individual needs. All entrances are ramped and wide enough for mobility aided access and the staff within the setting have had specialist training in a number of areas including Speech and Language. We are fortunate enough to have speech and language based on our school site twice a week. They work alongside our Nursery team every week to support individual children, provide CPD opportunities and to implement strategies and initiatives to support all children.



The school SENDCOs work alongside the whole Nursery team and any external professionals to provide CPD and support with children who may need additional, targeted support.

Targets are created in liaison with the child's Key Person and any relevant outside professionals and these form an individual provision map which is shared with parents on a termly basis.

The staff within the setting will share any concerns with you during the year and would ask you to do the same. The team are here to support the children and families when working on particular target areas.



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Safeguarding ...



Franch Community Primary School is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment.



This means that we consider the safeguarding of children our main priority and we have a robust Safeguarding Policy (see www.franchprimary.org.uk or copies can be obtained from the school office) which outlines the schools procedures. The procedures we have to follow are in accordance with the Local Authority child protection procedures. We follow strict procedures to ensure that everyone who works with our children is vetted, keeping our children as safe as possible. All staff (including supply staff, volunteers and governors) must ensure that they are aware of these procedures and receive annual training and regular updates.

Sometimes we may need to share information and work in partnership with other agencies when there are concerns about a child's welfare. We will ensure that our concerns about our pupils are discussed with parents/carers first—unless we have reason to believe that such a move would be contrary to the child's welfare.

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Information for parents

British values



At Franche Community Primary school we uphold and teach pupils about the British Values. As educators we recognise that we have a duty to prepare our children for life in modern Britain and keep them safe.

The British Values are:

- Democracy
- Rule of Law
- Individual Liberty
- Mutual respect
- Tolerance of those of different faiths and beliefs.



Community Links

When your child joins the Nursery they become part of the family of Franche Community Primary School. This family incorporates 'Chestnut' our onsite Children's Centre, Tots@Franche 0-2 year old childcare, our wraparound out of school/holiday club and the wider community. We operate as a joined up service to ensure that our children and their families receive the best possible support and opportunities.

The Early Years staff also have excellent links with other child care settings and regularly meet as part of the local Early Years Partnership and Primary Teaching Alliance.

Nursery pupils are also fully involved in the life of the main school, joining in with all activities on offer such as assemblies, Christmas productions, family workshops and a variety of celebrations.

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Parent Partnerships



At Franche Community Primary School we acknowledge the importance of positive relationships with parents/carers and firmly believe that parental involvement can only enhance their child's experience at Nursery. We are fully committed to a partnership approach and the needs of every child are discussed in full prior to admission and on an ongoing basis.

Parents receive curriculum overviews, weekly updates including the book and rhyme of the week, concept cat word of the week and a spotlight communication activity. We also provide termly home learning opportunities to ensure that parents are fully involved in their child's learning journey through the use of Nursery in a box.

Regular Parents Evenings are arranged during the academic year which enable parents to meet with their child's Key Person to discuss how well the child has settled, share progress and discuss any concerns. Parents are welcome to book additional time with their Key person or a senior member of staff if they wish.

Throughout the year, Pre school also run family workshops, stay and play forest sessions, reading mornings and special celebration sessions which enable parents/carers to come in and work with their child in the Nursery environment.

The school has an active PTA and parents are welcomed along to the monthly meeting to help plan and coordinate events for the school. The PTA raise a considerable amount of money for the school each year by organising a variety of events for both children and families, these include; quiz nights, discos and Summer fetes. These are attended by the whole community and parent support is essential to enable their success. Please contact the office if you would like further information.



Nursery

Further information



If you would like further information please feel free to use any of the below.

Phone Number: 01562 751788
email office@francheprimary.worcs.sch.uk



www.francheprimary.co.uk

Take a look at our Facebook Page



Franch Community Primary School

The school office is open from 8:00am– 4:00 pm Monday to Thursday and until 3:30pm on a Friday



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