



Franche
Community
Primary
School

Nursery

General Parent
Information



Childcare
Choices

Nursery

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Our Philosophy



Franche Community Primary School and TOTs@Franche provide high quality childcare for children from 3 months old. We are passionate about early years childcare and education and provide a stimulating atmosphere to encourage your child's development.



We believe that children learn through play, varied opportunities, purposeful high quality interactions, good role models, positive relationships and quality teaching. These concepts form the core of our ethos.

We recognise the importance of every child's Personal, Social and Emotional development and we will ensure secure foundations are built in this area through praise, guidance and encouragement. Children will be encouraged to develop respect, learn to share and learn to be kind, fair and develop good manners.

At our Pre-school Nursery your child's day will be filled with lots of opportunities to have fun, learn, play, laugh, relax and grow. We recognise that every child is an individual and strive to meet your child's needs while allowing them to build confidence and develop at their own pace.

Above all our main purpose is to provide love, security and happiness in a secure and friendly environment that stimulates children's learning and development. We aim to ensure that all parents feel relaxed and at ease when leaving their child.

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Information for parents

The first steps ...



Beginning Nursery is the first step in a child's school life and a highly important decision for many parents. At Franche Community Primary School Nursery we pride ourselves on delivering the best possible care and education for your child and strive to create independent and confident learners.

We understand that children beginning Nursery at the age of three will have had many different experiences and will have developed a variety of interests and skills. We deliver a well planned and resourced curriculum that enables us to enhance and develop the children's existing skills as well as challenge them with new learning experiences.



When families and their children join the Nursery they become part of the Family of Franche Primary School and are encouraged to join in with all aspects of school life. As a whole school we endeavour to encourage independence and develop life long skills, that enable children to reach their full potential.

"Children get off to an excellent start in early years."

OFSTED 2019



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Information for parents

Settling in ...



Our settling in process begins with a welcome meeting for all new parents. At this meeting parents are given the opportunity to meet the staff, look around the setting, ask questions, complete any relevant paper work and organise a start date.

As part of the transition into Nursery we offer parents the opportunity to have a home visit before their child begins. These are arranged during our welcome meeting and are a wonderful opportunity to form early but essential links between the staff, the children and you as parents/carers.

During the home visit two members of our team will come out to see the children in their natural home environment where they feel safe and confident. This enables the children to become familiar with some of the Nursery team in a place that is secure to them. It also allows parents time to talk with the staff in a relaxed and informal manner.



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Settling in ...



The Nursery team endeavour to make transition as seamless as possible for your child, and you as parents are welcome to bring your child into the setting to show them around and talk to the staff. This can be arranged by contacting the school office.

If your child attends our 0-3 Tots unit we work very closely with the staff to organise taster sessions for your children prior to their move into the pre-school Nursery. We also have meetings with your child's current key worker to share key information to support your child's transition, learning and development.

External children will have stay and play sessions where they can come into Nursery to meet the staff and explore their new Nursery environment. If your child currently attend another setting we will contact them prior to your child's start date.

To assist the children in joining us happily, we introduce them into the setting in small groups and each group has a slightly different start time to the existing children on their first day. This helps each child to settle quickly into Nursery life and gives the staff time to talk to parents and introduce the routines.



Every child in pre school is allocated a Key Person who forms a close relationship with the child and their family they support the development of next steps and act as a specific point of contact for parents.

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All about us ...



Our Nursery consists of five indoor spaces and a large secure well equipped garden for outdoor learning. The children also have access to a forest school, trim trail and onsite swimming pool for Nursery fun swim sessions. The indoor classrooms are large, bright and contain a multitude of resources and equipment which the children can continually access. At present the Nursery has four interactive whiteboards. The children also have access to further computer resources in the main school and a set of iPads that are purely for the children's use.



The Nursery team work very closely with Tots@Franche and the Reception classes. This enables smooth transitions between units and allows us to organise and plan to ensure that we can personalise every child's learning activities.

Your child's day is well structured with many opportunities for self-initiated play and adult directed teaching. The children also spend time within small family groups/Key Person groups taking part in topic based activities designed to involve everyone and encourage speaking and listening skills. All activities are planned using the children's prior knowledge and the expectations of the Early Years Foundation Stage.



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All about us ...



The curriculum is delivered through both the indoor and outdoor learning environments. As part of the curriculum we have weekly forest school sessions which are led by qualified Forest School Leaders.



We also offer PE sessions with a Early Years PE teacher which can include both indoor and outdoor sessions. The Nursery children benefit from weekly music sessions with the schools specialist teacher. The day of these sessions vary from term to term to enable all children to access this provision

Being part of such a vibrant and well resourced school gives our Nursery children excellent opportunities to use it's many facilities. These include our wonderful tree-house, expansive outdoor space, onsite swimming pool and wonderful school library.



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What funding is available?

When a child turns two years old they are entitled to the Government Universal 15 hour Nursery funding. If you are a working family you may be entitled to 30 hours free childcare once your child turns 3. You must check which criteria you meet by going on to www.childcarechoices.gov.uk In order to ensure children receive their funding correctly pre-school / Nursery have three intakes. The table below indicates when your child will be able to begin accessing their funding.

Child's 3 rd birthday falls between:	Funding begins	Month
1 st April- 31 st August	Autumn term	September
1 st September- 31 st December	Spring term	January
1 st January- 31 st March	Summer term	April

Please contact the school office for a session booking form which outlines sessions that can be booked and when funding can be accessed.



Parents are also welcome to book into the Nursery for extra hours within the school day and through our Wraparound scheme. This enables children to be onsite from 7:30am until 5:30pm. Costs will apply, please ask a member of staff for more information.

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Information for parents



Who's who?

Mrs Dixon— Headteacher

Mrs Woodward— Designated Safeguarding Lead

Miss Minogue— Assistant Headteacher for EYFS

Miss Barron—Nursery Teacher
Mrs Bulmer— Nursery Manager/Deputy Safeguarding Lead
Miss Cox-Deputy Nursery Manager

Miss Evans—Teaching Assistant
Miss Milton Jones— Teaching Assistant (maternity leave)
Mrs Griffiths— Teaching Assistant
Miss Drysdale— Teaching Assistant
Miss Cartwright—Teaching Assistant
Mrs Lewis— Nursery Nurse
Miss Hartwell—Apprentice

Dan Gauden— Forest School Leader
Jodie Danks—Forest School Leader
Mrs Brockman—Music Teacher

Correct at the time of printing



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Looking good!

In Nursery school uniform is optional. Should you decide to send your child in our school uniform, please see list below;

Boys

- A red polo t-shirt with school logo
- A navy jumper or sweatshirt with school logo
- Grey or navy school trousers
- Black sensible shoes
- A navy school coat (optional)



Girls

- A red polo t-shirt with school logo
- A navy jumper or cardigan with school logo
- Navy or grey skirt/pinafore/trousers
- Black sensible shoes
- White socks
- Grey, navy or white socks
- A navy school coat (optional)



The Nursery children do not require a P.E. kit as for these sessions they only remove their shoes and socks.

As we enter the summer term, your child is welcome to wear the school summer uniform. This consists of a light blue, checked summer dress for the girls and shirt and grey or navy shorts for the boys.

Uniform can be purchased from The School Shop, Worcester Street, DY10 1EQ Kidderminster or online via <https://myclothing.com>

Nursery uniform is optional and not a requirement.

Should you decide to use the school uniform, please note that the items that state logo can be plain, the logo on our uniform is optional and not a requirement.

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Food glorious food ...



As a 'Food for Life' school we pride ourselves on offering healthy snacks. Throughout the day, the children are offered a healthy snack. We provide a wide range of different types of food to encourage them to try new things such as dips with different types of bread, yoghurts and fruit. Fruit is on offer everyday.

To assist us in providing snack, we ask that all parents make a contribution of £1 per week. We also cook regularly with the children and this contribution assists us with buying ingredients. Should your child have any food allergies/intolerances please inform the Nursery staff.

All children are entitled to free school milk within Nursery and are able to help themselves to this on a daily basis. Should your child choose not to have milk they are required to bring a suitable drink container to school everyday. The children should be able to use these independently and it must be sealable and clearly labelled with their name. We ask that children do not bring in fizzy drinks and pure fruit juice.



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Food glorious food ...



Lunch Club

Nursery lunch is available and can be pre booked through ParentMail (online booking system)

The children attending having hot dinners will have freshly prepared hot school lunch from our onsite, award winning school kitchen. The school hot lunches consist of a main course and pudding and are cooked using locally sourced produce.



Children can choose to bring in a packed lunch from home. We encourage all parents to provide healthy food options in their child's lunch box and do not include and sweets or anything containing nuts.

Lunchtimes are run by Nursery staff and lunch time supervisors. The children are encouraged to go up to the serving counter to collect their food, select salad items from a serving platter and sit round the table using cutlery with good table manners. Attending over the lunch period also prepares the children for lunchtime in the main school which always helps when the children are ready to make the transition into Reception.

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The Curriculum



The Early Years Foundation Stage Curriculum is made up of three Prime Areas of Learning and Development and four Specific Areas of Learning and Development. All seven areas are connected to one another, are of equal importance and enable children to develop skills, knowledge and experiences that form the foundations of future learning. The Early Years curriculum enables children's learning to occur as an outcome of their individual interests and abilities.

The three Prime Areas of Learning and Development are:

Personal, Social and Emotional Development

Through this area of the curriculum children are provided with learning opportunities and experiences to enable them to develop a positive sense of themselves and others. They will be encouraged to show respect for others and their feelings, develop social skills and a positive attitude towards learning. The children will also develop independence skills in relation to personal care and self development, thinking and learning for themselves.



Physical Development

Physical Development helps children build confidence in what their body can do and enabling them to understand the importance of being healthy and active throughout their lives. They will be encouraged to develop their fine (small) and gross (large) motor skills by moving in a variety of ways, as well as using a range of small and large equipment or tools in different situations, showing imagination, control and an awareness of safety. The children will also develop an awareness of how exercise affects their bodies and what this feels like. This area also aims to develop greater independence when dressing and undressing and managing basic personal hygiene.

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Communication and Language

Communication and Language enables children to develop skills and confidence when speaking, listening and communicating effectively with others, particularly developing attention. This area of the curriculum aims to support children as they learn to 'listen and do,' communicating with others whilst engaged in activities. Children will have lots of opportunities to listen and respond to a variety of media, asking questions and responding with relevant comments and ideas. It is important that children develop the ability to follow instructions and respond to questions in response to stories and events. Children will be able to express themselves effectively by connecting ideas and talk about things that have happened and things that might happen in the future.

The four Specific Areas of Learning and Development are:

Literacy

This area of the curriculum children will develop an understanding and enjoyment of stories, books and rhymes, recognising that print carries meaning. Initially the focus is developing listening and attention skills to help children start to differentiate different sounds. In Nursery we focus on hearing initial sounds and sounds within words to support oral blending. This will progress to linking the sounds (phoneme) and letters (grapheme) before being able to read words. Writing also plays an important part in this area of learning. Children gain an understanding of the relationship between the spoken and written word and by exploring making marks they can begin to write for a variety of purposes using recognisable letters. As these skills develop, the children will begin to write words and simple sentences.



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Mathematics

Children's mathematical development is accessed through two aspects; Number and Numerical Pattern. Through these different aspects the children will be supported in recognising and having a deep understanding of numbers to 10, including the composition of each number (how it can be made in different ways). The children will develop an awareness of the relationship between numbers and amounts and know that numbers can be combined (added together), separated (taken away) and that amounts can be compared (difference) to help them with solving mathematical problems. Children will also develop understanding of and build up a vocabulary of everyday language in relation to size, weight, capacity, position, distance, time and money to compare objects and solves problems. The children will be provided with opportunities to make and recreate patterns and talk about what they have done.

Understanding the World

It is important that children are supported in developing the knowledge, skills and understanding that help them to make sense of the world. It is through this aspect of the curriculum that children will have the opportunity to use a range of ICT and will begin to recognise that technology is used in our homes and schools. The children will also begin to find out about time in relation to past and present events in their own lives and those of people close to them. They will have the opportunity to learn about and talk about a variety of different cultures and the natural world around them, both within their local area and further afield. Children will begin to understand that everyone has different likes and dislikes and that they must respect this just as other people will respect them.



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The Curriculum



Expressive Arts and Design

Creativity involves children initiating their own learning and taking controlled risks, making connections, choices and decisions. The children will be provided with opportunities to explore equipment and their surroundings and will be encouraged to share their thoughts, ideas and feelings with both the adults in the setting and their peers.



Creativity takes many forms and includes art, music, movement, dance, imaginative and role play activities, design and technology, ICT and mathematics.

It is essential that children are given time to become absorbed in the activities/equipment on offer and to explore their own ideas using a variety of materials, tools and techniques, experimenting with colour, design, texture, form and function.



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Looking at progress ...



Throughout the year the staff form close relationships with the children. This enables them to make informal observations on children's learning and assess their progress. Informal observations are carried out throughout the year. These enable the staff to assess where the children are in their learning and development and plan future activities around their next steps. Observations also help the staff get to know each child better and develop positive relationships.

Occasionally there are more formal assessments carried out. These are completed in a relaxed manner and are often play based. These are used to highlight more specific individual targets and areas for development. Progress is shared with parents at parents evenings and targets are shared during the year. This helps parents to support their child's learning at home.

We appreciate and value parents input into their child's learning journey. We encourage parents to use 'proud clouds' to share children's personal and academic achievements at home e.g riding a bike, counting to 10, taking part in a dance show.



Information from assessments and observations are recorded on the School Pupil Tracking system. When each child leaves the Nursery their new teacher is able to access this information enabling them to gain an early understanding of abilities and achievements for each individual child.

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We are fully inclusive ...



At Franche Community Primary School Nursery we pride ourselves on being fully inclusive and ensure that we cater for each child's individual needs. All entrances are ramped and wide enough for mobility aided access and the staff within the setting have had specialist training in a number of areas including Speech and Language. We are fortunate enough to have speech and language based on school site. They work alongside our Nursery team every week to support individual children, provide CPD opportunities and to implement strategies and initiatives to support all children.



The school employs staff who specialises in working with children who may have an additional need.

Targets are created in liaison with the child's Key Person and any relevant outside professionals and these form an individual provision map which is shared with parents on a termly basis.

The staff within the setting will share any concerns with you during the year and would ask you to do the same. The team aim to be both helpful and supportive to both the children and families when working on particular target areas and will liaise with outside professionals when needed.



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Safeguarding ...



Franche Community Primary School is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment.



This means that we consider the safeguarding of children our main priority and we have a robust Safeguarding Policy (see www.francheprimary.org.uk or copies can be obtained from the school office) which outlines the schools procedures. The procedures we have to follow are in accordance with the Local Authority child protection procedures. We follow strict procedures to ensure that everyone who works with our children is vetted, keeping our children as safe as possible. All staff (including supply staff, volunteers and governors) must ensure that they are aware of these procedures and receive annual training and regular updates.

Sometimes we may need to share information and work in partnership with other agencies when there are concerns about a child's welfare. We will ensure that our concerns about our pupils are discussed with parents/carers first—unless we have reason to believe that such a move would be contrary to the child's welfare.

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British values



At Franche Community Primary school we uphold and teach pupils about the British Values. As educators we recognise that we have a duty to prepare our children for life in modern Britain and keep them safe.

The British Values are:

- Democracy
- Rule of Law
- Individual Liberty
- Mutual respect
- Tolerance of those of different faiths and beliefs.



Community Links

When your child joins the Nursery they become part of the family of Franche Community Primary School. This family incorporates 'Chestnut' our onsite Children's Centre, Tots@Franche 0-2 year old childcare, our wraparound out of school/holiday club and the wider community. We operate as a joined up service to ensure that our children and their families receive the best possible support and opportunities.

The Early Years staff also have excellent links with other child care settings and regularly meet as part of the local Early Years Partnership and Primary Teaching Alliance.

Nursery pupils are also fully involved in the life of the main school, joining in with all activities on offer such as assemblies, Christmas productions, family workshops and a variety of celebrations.

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Parent Partnerships



At Franche Community Primary School we acknowledge the importance of relationships with parents and firmly believe that parental involvement can only enhance their child's experience at Nursery. We are fully committed to a partnership approach and the needs of every child are discussed in full prior to admission and on an ongoing basis.

Parents are welcome to look at their child's Learning Journey at any time. Half-termly curriculum overviews and regular home learning ensures that parents are fully involved in their child's Journey. Any home learning completed is celebrated within school, displayed for a period of time and then put into the child's book.

Regular Parents Evening are arranged during the academic year which enable parents to meet with their child's Key Person to discuss how well the child has settled, share progress and discuss any concerns. Parents are welcome to book additional time with their Key person or a senior member of staff if they wish.

Pre school also run family workshops and reading mornings which enable parents/carers to come in and work with their child in the Nursery environment. Workshops are planned by each Key Person for their group of children and are designed to be fully interactive for the parents.

The school has an active PTA and parents are welcomed along to the monthly meeting to help plan and coordinate events for the school. The PTA raise a considerable amount of money for the school each year by organising a variety of events for both children and families, these include; quiz nights, discos, summer fetes and even a Circus! These are attended by the whole community and parent support is essential to enable their success. Please contact the office if you would like further information.



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Further information



If you would like further information please feel free to use any of the below.

Phone Number: 01562 751788
email office@francheprimary.worcs.sch.uk
www.francheprimary.co.uk



Take a look at our social media pages Twitter Facebook & YouTube



@francheprimary

Franche Community Primary School

The school office is open from 8:00am– 3:00 pm Monday to Friday



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